

Environmental Health Services

Jerry Parks MPH
Health Director

Ralph Hollowell, RS, LSS
Environmental Health Director



Temporary Food Establishments

1. All foods must be obtained from approved sources. Any foods requiring preparation prior to the event must be prepared in a kitchen that has been approved by a representative of the Health Department. **DO NOT PREPARE ANY FOOD ON-SITE BEFORE RECEIVING A PERMIT**; all unapproved food shall be discarded. Foods such as cream filled pastries and pies, salads such as potato, chicken, ham and crab cannot be served in a temporary food establishment.
2. Have your temporary food establishment thoroughly cleaned and sanitized prior to visit by a representative of the Health Department. The following checklist must be completed in order to receive a permit.

- _____ Wastewater disposed of properly. (Catch buckets must be disposed of in can wash area, toilet, portable toilets, or holding tank. **Wastewater is not to be disposed of on the ground or storm drains.**)
- _____ Sanitizer made with regular bleach (not scented bleach) mixed with water to make a 50 ppm solution or other approved sanitizer.
- _____ Sanitizer test strips provided.
- _____ Metal stem thermometer for refrigerators and taking food temperatures (45°F or below and 140°F or above). Provided food thermometers should read 0°F-220°F.
- _____ Water temperature is a minimum of 130°F at utensil washing facility.
- _____ Utensil sink and counter space/drainboards for the air drying of utensils provided.
- _____ Hand washing facility set up with antibacterial soap and paper towels. (see diagram)
- _____ Hair restraints used (baseball hat or a hairnet).
- _____ Ice scoops and bin provided for consumption ice (separate from other ice).
- _____ Food stored off the floor (potatoes, onions, etc. must be stored on a pallet or other approved means).
- _____ All food handling and cooking done in a protected area.
(This area shall have overhead coverage.)
- _____ Open food displays protected from contamination by sneeze guards, or other barriers.

Contact Albemarle Regional Health Services for any questions concerning temporary food establishments/events (252-338-4490).

**** See back for more information****

Food Protection

1. All foods must be obtained from approved sources. Hamburgers, hot dogs, sausages, etc., must be obtained from an approved/permitted commercial source, in its final form, ready to be cooked.
2. Once food is received by a vendor, the food must be kept protected from any type of contamination. These foods must be maintained hot (above 140°F) or cold (below 45°F) at all times. This includes during transportation to the site, and before and/or after cooking. Participants must have refrigeration and heating equipment capable of maintaining these temperature requirements. Pre-cooked foods that have been cooled, which require re-heating, must be heated rapidly to 165°F, then maintained at 140°F.
3. All food handling/cooking operations and areas must be covered overhead with at least a tent like roof. At no time is any item of food to be placed on the ground.

Personel Hygiene

1. Participants must wear clean clothing, aprons, and hair restraints.
2. No person who has a contagious or infectious disease, wound or boil will be allowed to work in a food booth.
3. Persons involved in food sales, handling money, and customer contact duties should not be involved in food preparation unless they first wash their hands.
4. Proper hand washing must be completed after smoking, eating, visiting toilet facilities, sneezing, etc., before returning to food preparation.
5. No smoking will be allowed inside food booths.

Clean Up

1. All utensils, warmers, griddles, etc., must be cleaned routinely and sanitized as required and maintained in a sanitary manner.
2. Participants will need to bring sufficient numbers of clean cooking utensils so that soiled utensils can be replaced with clean utensils as needed during the day.
3. **NO DUMPING** of liquid waste or grease into storm drains. The organizer or sponsor will provide dumpsters and grease receptacles for the disposal of these products.
4. General cleaning must be maintained in all booths. This includes the premises (grounds) surrounding your establishment. All garbage and refuse shall be removed at least daily and disposed of in a sanitary manner.
5. Utensils and food prep surfaces must be washed, rinsed, and sanitized. (Sanitizing solutions that can be used: Chlorine 50ppm, Quat 200ppm, or Iodine 12.5ppm).